

# Parish CE Primary School



## Charging and Remissions Policy 2024-2025



## CHARGING FOR SCHOOL ACTIVITIES

### **1. Introduction**

This document sets out our policy on charging and remission for school activities, school trips, optional extras and extended school provision. This policy takes into account the DfE Document 'Charging for School Activities' (May 2018).

All activities that are a necessary part of the National Curriculum and religious education will be provided free of charge. This includes any material, equipment and transport to take pupils between the school and the activity with the exception of additional individual or group music tuition.

### **2. Optional Extras**

Charges may be made for some activities that are known as 'optional extras'. Where an optional extra is being provided, a charge can be made for providing materials, books, instruments, or equipment.

### **3. Voluntary Contributions**

Voluntary contributions may be sought for activities during the school day which entail additional cost, for example;

- Visits to museums and places of interest
- School trips
- Musical events
- Theatre visits
- Sporting activities which require transport expenses
- Outdoor adventure activities

Nothing in legislation prevents a school from asking for voluntary contributions to benefit the school or any school activities. It is also important to note that no child will be excluded from an activity simply because his/her parents are unable to pay. If insufficient voluntary contributions are raised to fund a trip, then school can take the decision to cancel the trip. If a parent is unable to pay, their child will be given an equal chance to go on the visit.

### **4. Residential Visits**

School offers pupils the opportunity to attend residential visits. This is classed as an optional extra (voluntary enrichment) and a charge is made for board, insurance, lodgings and transport. School will not exceed the actual cost. As this is an optional trip the full cost must be paid by the Parent/Carer.

### **5. Music Tuition**

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or group music tuition. Private teacher ie, keyboard, clarinet teachers, charge for their lessons at a pre agreed rate. Parents are informed about additional music tuition as it becomes available.

### **6. Remissions**

The Governing Body may remit (wholly or partly) any charge which would otherwise be payable to school in accordance with this charging policy.

(For example, a school may decide to provide an Italian language evening class as an optional extra. The governing body may decide to reduce the cost for those children whose parents are in receipt of certain benefits).



## **7. Lettings**

The Governing Body will consider any written applications for community use of the premises. Charges may be made for the use of the building or facilities.

## **8. Extended Schools**

The level of fees is set by the Local Governing Body and reviewed annually in the light of its future strategic plans and any other broader economic or social considerations deemed relevant. The current fees are as follows: -

### **Parish 'Fun Zone' (Breakfast & After-school Club) Fees**

*Breakfast Club - £4.00 per session (£20.00 per week) 8am-8.50am*

*After School Club - £7.00 per session (£35.00 per week) 3.15pm-5.30pm*

### **Parish Nursery**

*Breakfast Club £4.00 per session (provided by school)*

*Am/pm session £12 per session (unless in receipt of FEEE)*

*Lunch £3 per day*

*Am/pm wrap with lunch £15 per day*

*After School Club £7.00 per session (provided by school)*

Should parents arrive late to collect their child from Nursery or Fun Zone; a cost of £5 per half hour will be incurred. Payment for sessions must be made in advance via the School Money payment system. Payments and/or bookings must be made by the Friday morning the week before. **Places booked must be paid for even if the child is ill or on holiday unless the school receives 24 hour's notice to cancel a booking.** Please refer to the registration policies or the school's Charging & Remissions Policy for further information.

### **Parish University**

We request that a stipulation for participation in this club is that pupils participate in a sponsored walk with the aim of raising approximately £25 per family. For all other activities within this club there is no charge.

## **9. Nursery & Reception Snacks**

Nursery and Reception children are given a morning snack every day. The cost for the snack is subsidised by the school and parents are currently only charged at £14 per term, this is to be paid termly via the School Money payment system.

## **10. Damages & Breakages**

In case of intentional or malicious damage or breakage to equipment or the school property/premises, the headteacher in consultation with the Chair of the Governing Body may decide it right to make a charge. Each incident will be dealt with on its own merit and at their discretion.

## **11. Replacement of Reading Records & Homework Folders**

In the event of loss of or significant damage to the above items, school will levy the following charges for their replacement:

- Home School Diary £3.00
- Rainbow Folder £2.00
- Book Bags £3.00

Reviewed: June 2024  
Next Review: June 2025